* **It is the second week in November, I NEED ALL OF THE INFORMATION FOR THE COLLEGE(S) that you will be applying to in the near future.**
* **Please write down the colleges and the due dates in the spaces below.**
* **College Due Date**

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* **\*\*\*\*REMEMBER\*\*\*\***
* **The transcript release form must be signed by your parents and be brought to the secretaries *10 school days prior to the due date*.**
* **Please remember that I am expecting ALL college and technical school information in before Thanksgiving. That means on or before the day we leave for Thanksgiving break.**
* **You need the letters of recommendation to be sent with your applications.**
* **The application needs to be sent to the colleges by you. (fill out everything do not leave anything blank)**
* **Make sure that you mail / email everything that is needed for your application do not send an incomplete packet.**
* **If you are having any problems, please come and see me. I want this sheet back with the list of the schools and the deadlines. This is my final check to make sure if all of the transcripts, grades, and my letter of recommendation are sent out. Please drop it in my mailbox today.**